You Will Need:

- Tape Measure
- Pen/Pencil
- This Measuring Guide

Name: _____________________________________________________
Email: _____________________________________________________
Address: ___________________________________________________
City: ________________________ State: __________ Zip Code: ______

Phone: __________________________
Door Style/Finish: __________________________________________
Designer: ____________________________________________

Please use the example below for your reference while creating the floor plan of your space.

Utility/Mechanical Legend: Use these symbols on your floor plan.
- Center Line
- Light Switch
- 220V (Electric Stove)
- Outlet
- Gas

Example floor plan with dimensions and symbols for Center Line, Light Switch, 220V (Electric Stove), Outlet, and Gas.

Example text:

This guide along side the “How to measure your kitchen” video (www.primecabinetry.com/howtomeasure) will give you step-by-step instructions on how to measure and create a floor plan (aerial view) of your space. This information will provide our designers with everything they need.

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**Step 1: Measure Your Space**

- Starting in the left corner, measure each wall in the space that will contain cabinets and record those measurements (in inches) on the “Floor Plan Design Grid” located on the last page of this Measuring Guide.

- Number each wall on the floor plan.

**TIP** Be sure to measure the full length of each wall.

**Step 2: Doors, Windows, Room Openings**

- Locate and measure doors, windows and room openings.

- Record and Number each door, window and room opening on the grid.

- Record the corresponding dimensions in the measurement charts below.

**TIP** When measuring doors, windows and room openings include the trim/casing in the dimensions.

**Door/Opening Measurements**

*Label on Floorplan using the corresponding numbers below*

<table>
<thead>
<tr>
<th>Opening or Door</th>
<th>Width</th>
<th>Height</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Windows Measurements**

*Label on Floorplan using the corresponding numbers below*

<table>
<thead>
<tr>
<th>Window</th>
<th>Width</th>
<th>Height</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Step 3: Obstacles

- Locate and measure obstacles such as electrical outlets, vents, pipes, radiators, etc.
- Record any islands you already have or wish to add.
- Record and Number each obstacle on the grid.

Step 4: Appliances

Common appliances typically come in standard sizes but it is important that we have the measurements. Luxury appliances such as cooktops, range hoods, warming drawers, and wine chillers have dimensions that can vary drastically.

**Range**
Brand/Model

**Microwave**
Brand/Model

**Refrigerator**
Brand/Model

**Dishwasher**
Brand/Model

**Cook-Top**
Brand/Model

**Oven**
Brand/Model

**Hood**
Brand/Model

**Other**
Brand/Model

TIP: Send us manufacturer specification sheets and installation guides if possible.
Step 5: Ceiling Height

Accurate ceiling height measurements are very important when determining which wall cabinets and crown moulding you want in your new kitchen. It is very important to take several measurements as the height can vary in different spots in the room. Many older homes have soffits above their wall cabinets that need to be taken into consideration when creating your design.

**A = Ceiling Height**

Ceiling Height: _______________________________

**Soffits** (the area between the top of the wall cabinet and the ceiling).

Does the room have soffits?

If yes, please mark the diagram to the right.

□ Yes □ No

Do you plan to keep the existing soffits?

□ Yes □ No

Please check any additional items you are interested in adding:

- Base Molding
- Crown Molding
- Crown Molding on the Ceiling
- Cutlery Divider
- Decorative Door Panels
- Garbage Pull Out Cabinet
- Glass Doors
- Lazy Susan
- Light Rail Molding
- Microwave Base Cabinet
- Microwave Upper Cabinet
- Open Shelves
- Plate Rack
- Roll Out Trays
- Spice Pull Out Cabinet
- Soft Close Doors
- Wide Storage Drawers
- Wine Storage
- Wood Hood

TIP

Measure height in 3 areas and record the shortest dimension.

Step 6: Photos & Submit

Now that you have completed the measuring guide, it is time to take some photos of your current space. Make sure to include pictures of each wall that will contain cabinets.

TIP

Include photos of any special obstacles that you may have found difficult to include in your drawing.

Three Ways to Submit:

- **Online:** Click on “Start Your Free Design” on the homepage. Fill out the form and attach the measuring guide and pictures.
- **Email:** Attach the measuring guide and pictures and email to designs@primecabinetry.com
- **Fax:** (Not Recommended) Send measuring guide and pictures to 706-534-6735

Thank you for completing your measuring guide. A member of our design team will be in touch with you within 24 hours and will have your drawings and quote done within 48 hours.
Floor Plan Design Grid

Use the grid below to draw the floor plan (aerial view) of your space. Follow each step of the guide to complete the drawing.

- Step 1: Measure your space
- Step 2: Doors, Windows & Room Openings
- Step 3: Obstacles
- Step 4: Appliances
- Step 5: Ceiling Height
- Step 6: Photos and Submit

Note: Each small square is 3” x 3” and each large square is 12” x 12”.